

elysium
WEDDINGS

WHO, WHAT, WHY, HOW ?

Who is Elysium Weddings?

Since 2001, we have planned little weddings, big weddings, celebrity weddings, Chip San Leong's and Akad Nikah's, Sangeet's and beautiful I do's, weddings in the middle of nowhere and weddings in the middle of the city, weddings in an old historic mansion or with sunsets on a beach. We have planned weddings in different countries across South East Asia, America, Indo China and in god-forsaken places we never knew existed.

So whether you have envisioned an intimate garden soiree for 10 or a lux black-tie event with 1200 guests, or even something in between, we've got you covered!

What is a wedding planner?

A wedding planner by Wikipedia's definition is a professional who assists with the design, planning and management of a client's wedding. Weddings are significant events in people's lives and as such, couples are often willing to spend considerable sums of money to ensure that their weddings are well organized.

Why do you need a wedding planner?

Couples that work long hours and have little spare time available for sourcing and managing wedding vendors or couples who need a helping hand to keep their wallets in check and their ideas balanced, will need someone to be their guide. Friends and family can help but on D-Day, you want them to enjoy the wedding and be in photos (not lighting the candles and checking if the restrooms are clean).

How to choose a wedding planner?

Your wedding planner needs to be your best friend for the next few months so make sure your wedding planner understands your OCD issues or your over-enthusiastic family and the dramas that come along with it.



Ceremonies

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WEDDING PLANNING

The whole nine yards : Full planning services

Stage 1

Getting Started – Discuss, develop and design :

- # An overall theme & concept with you
- # A program for the day to fit your needs
- # Set a feasible budget to work on
- # Assist in compilation of preliminary guest list
- # Source & compare quotes for venues & vendors
- # Recommendations of vendor services and products best fitting your vision
- # Negotiation of vendor & venue contract pricing and inclusions
- # Detailed wedding day customized timeline
- # Etiquette advisement

Stage 2

Wedding Team – Source, compare and build ideas for :

- # Venues
- # Bridal & wedding car
- # Entertainment & master of ceremony
- # Floral designer & decorators
- # Food & beverage
- # Hair & makeup
- # Honeymoon
- # Special effects & touches
- # Special arrangements & needs
- # Wedding attired designers
- # Wedding stationary designer
- # Favors
- # Wedding cake

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The whole nine yards : Full planning services

Stage 3

The Nitty Gritty – Help coordinate and assist in :

- # Religious ceremonies
- # Traditional & customary ceremonies
- # Special moments & touches
- # Reception layout
- # Out-of-town guest accommodation, tours, transportation & welcome baskets

Stage 4

Bridal Party – Help coordinate, discuss and guide in :

- # Attire & accessories
- # Gift registry
- # Family logistics
- # Special helpers
- # Rehearsals

Stage 5

D-Day – Coordinate, liaise, organize and run the entire day's events:

- # With the banquet team ensuring smooth floor service
- # With the bar manager
- # Executive decision making concerning any “day-of” issues
- # With vendors including breaks, meals, logistics & timing changes
- # Distribution of final payments & gratuities
- # Collection & safe keeping of gifts
- # Setup, safe keeping and dismantling of any bijouterie, sentimental items, left over favors to bridal suite



Soirée

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WEDDING PLANNING

Coordination: Month-Of Services

Stage 1

Getting Started (Discuss the program and vendors needed)

- # A program for the day to fit your needs
- # Confirm payments and budgets
- # Assist in finalizing guest list
- # Confirm and finalize venues & vendors
- # Recommendations of additional vendor services and products if required
- # Confirming logistics of all parties involved
- # Detailed wedding day customized timeline
- # Etiquette advisement

Stage 2

The Big Day (Coordinate, liaise, organize, plan)

- # Venues
- # Bridal & wedding car
- # Entertainment & master of ceremony
- # Floral designer & decorators
- # Food & beverage
- # Hair & makeup
- # Honeymoon
- # Special effects & touches
- # Special arrangements & needs
- # Wedding attired designers
- # Wedding stationary designer
- # Favors
- # Wedding cake



Traditions

eLYSIUM

AND NOW WHERE ?

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All you need is

Love

and a wedding planner

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